

APRIL 17, 2018

BENICIA MAIN STREET BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: PRESIDENT MIKE CAPLIN, VICE PRESIDENT MARIA SAULSBURY, SEC/TREAS. JERRY HAYES, BOARD MEMBERS CHRISTINA STRAWBRIDGE, TONI HAUGHEY, LAURA KOHL, LORIE CAMPBELL, and CITY REP. ANN DUNLEAVY, EXECUTIVE DIRECTOR NANCY MARTINEZ AND BOOKKEEPER BONNIE SILVERIA.

MEETING CALLED TO ORDER AT 5:00 PM BY PRESIDENT CAPLIN (AT THIS TIME A QUORUM WAS NOT PRESENT) NOTE A FEW MINUTES INTO MEETING TWO MEMBERS ARRIVED AND QUORUM WAS PRESENT.

AGENDA AND MINUTES — MOTION FOR AGENDA MADE BY C. STRAWBRIDGE – SECOND T. HAUGHEY MOTION PASSED TO ACCEPT AGENDA AND MINUTES FOR MARCH 2018 WITH NO CORRECTIONS.

FINANCIAL REPORTS –REVIEWED AND FILED FOR AUDIT

DIRECTOR'S REPORT- DIR. MARTINEZ REPORTED ON THE FOLLOWING ITEMS: FARMERS MARKET SEASON WILL BEGIN NEXT THURSDAY WITH SEVERAL NEW VENDORS. LONG STANDING FARMERS HAVE SIGNED UP TO BE PART OF MARKET. ANN REPORTED SHE WILL BE BRINGING THE NEW FIRE INSPECTOR TO MEET STAFF BEFORE MARKET BEGINS. GRAND MARSHAL FOR JULY 3RD PARADE WAS DISCUSSED WITH SEVERAL NOMINEES FROM THE COMMUNITY. NANCY WILL BE BRINGING THIS BACK TO BOARD NEXT MEETING. UPDATED EMPLOYEE HANDBOOK WAS DISCUSSED AND ACCEPTED WITH NO CHANGES.

ORG- COMMITTEE REPORTED ON THE FOLLOWING – REVIEWED THE FINANCIALS AND DISCUSSED EMPLOYEE HANDBOOK.

PROMOTIONS- NO MEETING THIS MONTH.

DESIGN –JERRY REPORTED PARK AND COMMUNITY SERVICE DIRECTOR MIKE DOTSON AND HIS SUPERINTENDENT ANN DUNELEAVY WERE PRESENT FOR MEETING. LANDSCAPING PROJECT WAS DISCUSSED. MIKE STATED PROJECT WILL BEGIN IN FALL. OTHER DOWNTOWN ISSUES WERE DISCUSSED BESIDES DEPOT LANDSCAPE, SUCH AS PARK PLAN, B STREET PROJECT AND DEPOT ITSELF. MIKE HAS APPOINTED ANN TO BE LIASON TO DESIGN COMMITTEE.

MEETING ADJOURNED – 5:30 PM

REPECTFULLY SUBMITTED
BONNIE SILVERIA, PAST PRES.